

Digital Solutions Manager

 (Higher Executive Officer)

The Legal Aid Board is an independent, publicly funded organisation which provides family mediation, civil legal aid & advice and vulnerable witness related services. We are also responsible for the administration of a number of ad hoc criminal legal aid schemes.

Applications are invited for the position of **Digital Solutions Manager** of the Legal Aid Board.

The **Digital Solutions Manager** position will play a pivotal role in driving the Legal Aid Board’s digital transformation, specifically driving the delivery of a

new cloud-based Case Management System.

The successful candidate will be based in **Dublin.**

The salary for **Digital Solutions Manager** will be paid at the Higher Executive Officer pay scale and ranges from €57,122 to €67,129 gross per annum via annual increments (which are subject to satisfactory service). Two long service increments, payable after a further 3 and 6 years, bring the salary scale to €69,537 gross per annum and €71,939 gross per annum.

Entry point will be at the minimum of the scale, different pay and conditions may apply subject to Government pay policy procedures.

The Board has family friendly policies and extensive opportunities for further training and education.

Candidates who currently satisfy the requirements set out in the information booklet are invited to submit a fully completed application form to:

**Human Resources**

**recruitment@legalaidboard.ie**

Closing date for receipt of applications: **Monday 11th November 2024 at** **4.00pm**

Application forms and the information booklet are available on [*www.legalaidboard.ie*](file:///%5C%5Cdbsfs12%5Crefolders%24%5Clxosullivan%5CAppdata%5CMicrosoft%5CWord%5Cwww.legalaidboard.ie)

**The Legal Aid Board is an equal opportunities employer. We promote inclusivity and diversity in the workplace and actively welcome applicants from all backgrounds.**

**If you require accommodations to be made during the recruitment process, please let us know in advance and we would be happy to assist.**