

 Legal Clerk – Cavan

The Legal Aid Board is an independent, publicly funded organisation which provides family mediation, civil legal aid & advice and vulnerable witness related services. We are also responsible for the administration of a number of ad hoc criminal legal aid schemes.

Applications are invited for the position of Legal Clerk in **Cavan**

Following a competition, a Panel will be established from which temporary and permanent positions may be filled in the 12 months following the Panel’s establishment.

**This position is not open to persons on the Roll of Solicitors.**

The salary for Legal Clerk ranges from €45,004 to €52,981 via 8 annual increments (which are subject to satisfactory service). Two long service increments, payable after a further 3 and 6 years, bring the salary scale to €54,529 and €55,984.

The Board has family friendly policies and extensive opportunities for further training and education.

Candidates who currently satisfy the requirements set out in the information booklet are invited to submit a fully completed application form to:

**Human Resources**

**recruitment@legalaidboard.ie**

Closing date for receipt of applications: **Friday 20th September 2024 at 4pm**

Application forms and the information booklet are available on [*www.legalaidboard.ie*](file:///%5C%5Cdbsfs10%5CHR%24%5CCompetitions%5CCompetitions%202021%5CLegal%20Clerk%20-%20Tralee%20-%20October%202021%5CAdvertisement%20%26%20Documentation%5Cwww.legalaidboard.ie)

**The Legal Aid Board is an equal opportunities employer. We promote inclusivity and diversity in the workplace and actively welcome applicants from all backgrounds.**

**If you require accommodations to be made during the recruitment process, please let us know in advance and we would be happy to assist.**