

**Application for Legal Services / Declaration of Financial Means**

Before completing, signing and submitting this form to the Court, the applicant for access to legal representation under the Legal Aid - Custody Issues Scheme should carefully read and understand the guidance notes and declaration included on page 2. Sections A to F should be completed in BLOCK CAPITALS.

A. Please specify the type of the litigation*:

| | | | |
|-----------------------------|--|--|--|
| European Arrest Warrant | | High Court or Supreme Court reference number | |
| Extradition | | | |
| Habeas Corpus (Art. 40.4.2) | | | |
| Bail Motion | | | |
| Judicial Review | | | |

B. Personal details (BLOCK CAPITALS):

| | |
|--|--|
| Name | |
| Permanent address in the Republic of Ireland | |
| PPS Number | |
| Date of birth | |

C. Please provide details of your main sources of income (enter “NIL” where applicable):

| Details of your income | Description / type | Annual income |
|----------------------------|--------------------|---------------|
| Social Welfare | | |
| Employment | | |
| Pension | | |
| Business / self employment | | |
| Other sources of income | | |

D. Please provide full details of your assets in all jurisdictions (enter “NIL” where applicable):

| Details of your assets | Value of assets held in Ireland | Value of assets held in other jurisdictions |
|-------------------------|---------------------------------|---|
| Property | | |
| Bank Accounts | | |
| Stocks & Shares | | |
| Cash / Foreign Currency | | |
| Motor & Other Vehicles | | |
| Other Assets | | |

E. Please provide the following family / dependent details:

| | |
|--|--|
| Please state your marital status | |
| Do you have a spouse or partner with whom you are living? | |
| How many (if any) dependent children do you have living with you? | |

F. Please provide details of your main monthly outgoing expenses:

(e.g. mortgage, financial loans, maintenance payments etc. Please do not include utility / phone bills etc.)

| Description of the Expense | Monthly expenditure |
|----------------------------|---------------------|
| | |
| | |
| | |

G. Guidance Notes

The purpose of the Legal Aid - Custody Issues Scheme is to provide, in certain types of litigation*, legal representation for persons who need it but cannot afford it. A person wishing to seek a "recommendation" from the Court for the Scheme to apply must make an application at the commencement of the proceedings to the Court. The applicant must, *inter-alia*, satisfy the Court that he / she is not financially in a position to retain a solicitor (or, where appropriate, counsel) and must provide such information about his / her financial means as the Court deems appropriate. It is the intention of the Legal Aid Board that the information provided in this document will assist the Court in considering the applicant's financial means and to decide accordingly on whether: (a) to seek further information, (b) to make a recommendation in favour of the Scheme being applied, or (c) to refuse to make a recommendation in favour of the Scheme being applied.

The information in this Form provided to the Court must be accurate and it should be noted that the policy of the Legal Aid Board is that claims for payments under the Scheme will not be considered nor processed where it transpires that false, misleading or substantially incomplete information has been submitted by the applicant in respect of their financial means. In such circumstances, the applicant will be deemed to be financially responsible for their own legal fees.

* Further information on the Scheme's provisions (including eligibility requirements) is available at www.legalaidboard.ie.

H. Applicant's Declaration

The Applicant should carefully read and understand the Guidance Notes above and all the points set out below before signing this Declaration.

- (i) I hereby apply for legal representation under the Legal Aid – Custody Issues Scheme. I understand that I may be requested to verify the information provided in this declaration.
- (ii) I hereby give my consent to the Legal Aid Board to seek any such report as they consider necessary to confirm the accuracy of the information submitted under this application. Such a report may be sought from the Department of Social Protection, the Revenue Commissioners or any other public body who, in the opinion of the Board, is likely to be in a position to provide assistance to verify the accuracy of the information I have provided above.
- (iii) I understand that in the event it transpires that false, misleading or substantially incomplete information has been submitted, I will be deemed to be financially responsible for all legal fees incurred.
- (iv) I understand that where legal fees have already been paid for in respect of a person who, it later transpires, has made a false or substantially incomplete declaration under this application, that it is the policy of the Legal Aid Board to seek reimbursement of the cost of such legal representation from the person who made the declaration.
- (v) I hereby declare that to the best of my knowledge and belief the information provided in respect of this application is accurate and complete.

Signed: _____

Date: _____

Data Protection and Freedom of Information – The Legal Aid Board will treat all information and personal data you give as confidential and will only disclose it to other people or bodies for the purposes of the administration of the Scheme.